

Job Description

JOB TITLE	Chief Investments Officer
LEVEL/BAND	Chief Officer
DIRECT REPORT (JOB TITLE)	Chief Executive Officer

Overall Purpose of the Position

The Chief Investments Officer is overall responsible for the Bank's investment services offering, coordinating the management strategy and distribution of investment and retirement products, as well as overseeing the investments in subsidiary and affiliated entities and properties.

This is a senior position in a modern and dynamic banking environment which will lead the Bank's drive to develop its fee-based sources of revenue. The CIO reports to the Chief Executive Officer and holds membership on Board and Management committees.

Operational Responsibilities

- Oversees and acts as the direct reporting line for the Heads responsible for the strategy, manufacture and distribution of the Bank's investment services and retirement offerings, also ensuring proper separation and segregation between the units;
- Assists and supports in the strategic direction of ReAPS Asset Management Limited, the Bank's investment management subsidiary, and third party funds under its management;
- Acts as the right-hand person to the CEO and other Senior Management in identifying strategic opportunities for growth through acquisitions;
- Sits on the boards and committees of subsidiary and affiliated entities, or alternates for board and committee members, as the case may be;
- Oversees the Bank's portfolio of investment properties, advising on strategy, acquisitions, disposals and overall strategy.

General Responsibilities

- Actively interfaces with other Senior Management and Departments to ensure smooth, efficient processes and optimum use of resources and technology, overall supporting management projects, participating in committees and working groups.
- Supports key business initiatives and new opportunities through an understanding of business issues, whilst overall managing strategic and execution risks making optimal use of information mining and analyses.
- Ensure application of consistent policies, guidelines and priorities for all matters relating to accounting and financial reporting, regulatory reporting and management of accounting risk.
- Leads, inspires and coaches direct reports to achieve their targets while supporting their professional and personal development.
- Demonstrates an ability to lead and exercise authority through guidance, expertise and experience, showing both strategic and operational understanding of the business model.
- Consonant with the senior management nature of the position, keeps in sight the need to optimise efficiency and revenue while exercising diligent cost management.

Qualifications, Skills & Competencies

- **Mandatory**

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| Skill | <ul style="list-style-type: none">• Must demonstrate intuition and have a 'nose' for sound investment opportunities.• Must demonstrate excellent communication skills, both verbal and written, and maintain a strong professional work ethic. |
| Experience | <ul style="list-style-type: none">• A minimum of 10 years relevant senior experience.• Strong experience leading, supervising and motivating a team of investment professionals.• Strategic thinker and proficient in decision-making.• Ability to communicate effectively and in a professional manner. |
| Qualification | <ul style="list-style-type: none">• A professional qualification in finance / investment or a relevant field from an accredited institution. |

Structure

