



## Job Description

JOB TITLE	Enterprise Risk Officer
LEVEL/BAND	TC12/14
DEPARTMENT	Risk
DIRECT REPORT (JOB TITLE)	Enterprise Risk Manager

### Overall Purpose of the Position

To articulate and champion the Bank's enterprise risk management framework; to implement the Risk Appetite Statement approved by the Bank's Board of Directors and oversee the Bank's risk posture including providing oversight on the effectiveness of the controls identified.

### Operational Responsibilities

- Assists in the implementation of the Bank's enterprise risk management framework and ensures adherence to the Risk Appetite Statement approved by the Board of Directors.
- Works with business functions and risk stakeholders to ensure that the Bank operates within the approved policies of the Bank and that these are reviewed periodically.
- Supports the Manager/Senior Officer in maintaining a risk intelligent culture throughout the Bank which is embedded in the way the Bank operates and covers all functions and activities. This involves ensuring that the employees' understanding and attitudes toward risk lead them to consistently make appropriate risk-based decisions in line with the risk policies approved by the Board of Directors.
- Assists in the design of methods for the monitoring and reporting of risks, compile the required reporting (both internally and in line with the Pillar 3 disclosures) and ensure escalation when key risk indicators breach triggers set by the Board of Directors.
- Participates in the internal capital and liquidity adequacy assessment processes, recovery planning process and stress testing framework as requested by the Board of Directors and Competent Authorities. These will lead to the compilation and submission of Reports to the Board of Directors and Competent Authorities and shall serve as key decision-making tools at all levels and across the organisation.

- Supports the Manager/Senior Officer when engaging with third parties and liaising with regulatory bodies and industry leaders, to ensure that the Bank fulfils upcoming regulatory and supervisory obligations and maintains best practice in the management of risk.

### General Responsibilities

- Keep abreast with developments and best practice in risk management through continuing professional development.
- Ensure compliance with the Bank's policies, guidelines and underlying procedures at all times.
- Perform high quality work in a timely manner and in line with the Department's procedures and handbooks.
- Submit reports and/or support projects and other initiatives as may be instructed from time to time.
- Perform any other duties that may be reasonably assigned.

### Qualifications, Skills & Competencies

	SKILL	EXPERIENCE	QUALIFICATION
MANDATORY	<p>Good verbal and written communication skills.</p> <p>Possess good analytical skills.</p> <p>Be reliable, organised, meticulous and prepared to work under pressure.</p> <p>Able to work both independently, as well as within a team</p>		<p>Possess a first degree in one Risk Management, Accountancy, Banking, Finance, Mathematics/Statistics or Economics.</p>
DESIRABLE			