

# GUARANTEE APPLICATION FORM

## PERSONAL CUSTOMERS

Name/s of Applicant/s: \_\_\_\_\_

ID Card/Passport Number/s: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Marital Status: \_\_\_\_\_

If 'married' is selected, please specify whether the separate of estates regime regulates the marriage. If 'yes' is selected, please present supporting documentation: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ ID Card: \_\_\_\_\_

If applicable

Mobile/Phone Number: \_\_\_\_\_

## NON-PERSONAL CUSTOMERS

Name of the Entity: \_\_\_\_\_

Official Registration Number: \_\_\_\_\_

Registered Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mobile/Phone Number: \_\_\_\_\_

## GUARANTEE DETAILS

Type of Guarantee: \_\_\_\_\_

If 'Others' is selected, please specify

Please specify the Legal Notice Number: \_\_\_\_\_

Guarantees are issued in accordance with APS Bank plc (the "Bank's") approved standard wording. The wording may be amended subject to the Bank's approval. Additional charges apply as per the Bank's Tariff of Charges.

## DETAILS OF THE BENEFICIARY

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Amount: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Details of Guarantee (reference no. and reference to contract/tender, if applicable):

\_\_\_\_\_  
\_\_\_\_\_

## COLLECTION INSTRUCTIONS

To be collected from: \_\_\_\_\_

Select Branch from dropdown list

Urgent Requests:

Additional charges will apply as per the Bank's Tariff of Charges



## SECURITY

As a guarantee security, I/we authorise the Bank to:

- utilise my/our General Banking Facility account number: \_\_\_\_\_
- pledge on my/our Savings Account or Term Deposit Account\* held with: \_\_\_\_\_  
 on account number (or open pledge where applicable): \_\_\_\_\_  
 Please debit my/our account number: \_\_\_\_\_  
 held with the Bank and transfer the aforementioned amount to my Savings Account or Term Deposit Account\* Number  
 \_\_\_\_\_ held with the Bank and pledge on the said account.
- Other: \_\_\_\_\_  
Please specify the bank's details

\*If you do not hold a Savings Account or Term Deposit Account, the ACC47 Form (Entities Account Opening Form or Account Opening Form) shall be completed to open the said account.

## CHARGES

I/we agree that all charges and expenses in connection with this Guarantee Application Form are to be debited from account number: \_\_\_\_\_

## SUPPORTING DOCUMENTATION

The Application will be processed only when all the fields contained in this Form are duly filled, and upon receipt of all supporting documentation.

The following documentation is also to be provided to the Bank to be able to process your request:

Indefinite guarantees:

- Planning Authority – PA Permit;
- Building & Construction Authority (Legal Notice 340/2022) - PA Permit;
- Building & Construction Authority (Legal Notice 136/2019) + Building & Construction Authority (Legal Notice 468/2021) - Contractors All Risk (CAR) Insurance Policy showing the PA Number and address of site;
- Customs Department – Email/letter request from Customs Department;
- Court Guarantee – Copy of Court Decree and Garnishee Order.
- Recruitment guarantees - a copy of the notice of intention that requires to be displayed in a place where it can be conveniently read by the public, which needs to be displayed not less than 21 days before submitting the application (in terms of article 3(2) of S.L. 452.130 of the Laws of Malta); and a copy of the advertise notice of the application proving that such was published in 2 daily newsletters not less than 21 days before submitting the application (in terms of article 3(2) of S.L. 452.130 of the Laws of Malta).

Definite guarantees:

- Bid Bond – Copy of Contract/Tender Document;
- Performance Guarantee – Copy of Contract/Tender;
- Special Guarantee (Pre-Finance Guarantee, Single Bond Guarantee, Advance Payment Guarantee) – Copy of Contract.

Date:

Applicant's Signature/Legal Representative's Signature  
(in case of entities)

Spouse's Signature  
(where applicable)

In accordance with the EU General Data Protection Regulation (GDPR) and APS Bank plc's Data Privacy Policy, the Bank informs you that the personal data you provide will be processed for the purpose of delivering its products and services. Such data may be disclosed only to authorized Bank employees and designated third parties as per the Bank's legal, contractual and compliance obligations. APS Bank plc is committed to implementing appropriate technical and organizational measures to safeguard the confidentiality, integrity, and availability of your personal data throughout the processing activities. For more information, please refer to our full Data Privacy Policy available on [www.apsbank.com.mt/gdpr](http://www.apsbank.com.mt/gdpr)

FOR OFFICE  
USE ONLY

OBS account number:

Monitoring unit:

LPS facility number: